

**EDUCATION CULTURE AND SPORT COMMITTEE**

**COMMITTEE BUSINESS**

**27 May, 2010**

<b><u>No.</u></b>	<b><u>Minute Reference</u></b>	<b><u>Committee Decision</u></b>	<b><u>Update</u></b>	<b><u>Lead Officer(s)</u></b>	<b><u>Report Due</u></b>	<b><u>Report Expected (if known)</u></b>
1.	Area North Committee 18 November, 2008 Article 7	<b><u>Library Home Service Development</u></b> The Committee requested that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.	A report on the Kingswells service will be submitted in 2011.	Head of Communities, Culture and Sport	Early 2011	
2.	Policy & Strategy (Education) 3 March 2009 Article 7	<b><u>Improving Educational Outcomes in Aberdeen within a Strategic Framework</u></b> The Committee resolved, amongst other things, to instruct officers to bring an update report to the Committee at its June meeting and quarterly progress reports thereafter.	A report was considered by the Committee on the development of an Aberdeen Learning Strategy and officers were requested to implement the consultation and engagement process.  Informal Consultation was completed on 3 <sup>rd</sup> July 2009 and analysis of consultation feedback and questionnaires undertaken during July and August 2009. A consultation summary booklet will be submitted to the Education Culture and Sport Committee in October, 2009. At its meeting on	Head of Service (Planning, Policy and Performance)	<b>15.04.10</b>	16.09.10

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			<p>27 August, 2009, the Committee received a report on the draft Learning Strategy which provided details on the consultation which had been undertaken to date.</p> <p>A report was considered by the Committee on 8 October, 2009 and the Committee (a) agreed the principles, vision and priorities which had already been consulted on and which had met with wide approval among stakeholders; (b) agreed the short term objectives set out in the draft strategy and instruct officers to include these in future service plan objectives and to take forward work to see these objectives implemented; (c) instructed officers to carry out further work to widen out the strategy to better address learning to include school education and wider life long learning; (d) instructed officers to publish to stakeholders, the consultation results to date and the arrangements for taking forward the learning strategy; and (e) instructed officers to consult further on this and bring back a report to the Committee by April, 2010, a long term strategy for implementing the vision for Aberdeen: City of Learning,</p>			

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			<p>including medium and long term proposals for the learning estate.</p> <p><b>Officers will bring the final Learning Strategy to the September meeting of the Committee.</b></p>			
3.	Policy & Strategy (Education) 9 June, 2009 Article 11	<p><b><u>Strategic Music Partnership</u></b>  The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland.</p>	<p>A report was considered by the Committee on 8 October and the Committee, amongst other things (a) noted the costs, timescale and actions involved in being a Sistema Scotland orchestra centre; (b) instructed relevant officers to consider feasibility of the development of the Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration and to report to future committees as appropriate; and (c) requested a further report within 18 months, by which time the strategic music partnership would have been operational, on the feasibility of developing a Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration, with regular progress reports submitted to the Committee as appropriate.</p>	Head of Communities, Culture and Sport	16.09.10	

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4.	Resources Management Committee 5 February, 2009 Article 12	<p><b><u>Community Learning Hubs - Review of Branch Libraries - Budget 2009/10</u></b></p> <p>The Committee instructed officers to develop the concept of Community Learning Hubs, in which public libraries would be a key component with the aims of improved access to individuals and the wider community to knowledge, learning and cultural opportunities, providing value added service delivery, being more efficient and effective and achieve ongoing savings for the Council and report back in June 2009.</p>	<p>A report on Community Learning Hubs was deferred for 2 cycles by the Committee at its meeting of 7 January, 2010. Officers were awaiting guidance on the options for the second round of consultation following a decision to defer the report at January committee.</p> <p><b>A report is on the agenda.</b></p>	Head of Communities, Culture and Sport	27.05.10	
5.	Education, Culture and Sport 15 April, 2010 Article 18	<p><b><u>Leased Community Centres</u></b></p> <p>The Committee noted progress made; requested a report back to Committee at its meeting on 16<sup>th</sup> September, 2010, on implementing a 20 year lease with repairs and maintenance being undertaken in agreement with leased centres along the same lines as Devolved Educational Management Schools budgets were dealt with at the present moment; and requested that consultation must be undertaken with leased community centres on the formulation of the report.</p>		Director of Education, Culture and Sport	16.09.10	

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6.	Education, Culture and Sport 27 August, 2009 Article 10	<b><u>Kaimhill School – Braeside School - 3Rs project Decant</u></b> At its meeting on 27 August, 2009, the Committee resolved, amongst other things to agree to the provision of school transport for all nursery and primary 1 – 7 pupils, on an exceptional basis, due to the particular circumstances of the decant proposal, which this provision to be reviewed by officers on a weekly basis with reports to the Committee each cycle.	<b>Information on this issue is now routinely included in the information bulletin.</b>	Director of Education, Culture and Sport	27.05.10	
7.	Education, Culture and Sport 27 August, 2009 Article 15	<b><u>Review of Sports Grant Criteria</u></b> The Committee resolved to approve the principal of re-aligning the criteria for the Sports Grants against the objectives of the new sport and physical activity strategy and instructed officers to develop the detail of the criteria and report back to the Committee in October 2009.	The Committee considered a report on 8 October, 2009 and requested a report back with information on the Shared Education Trust being run in Aberdeenshire	Head of Communities, Culture and Sport	16.09.10	
8.	Audit and Risk 8 September, 2009 Article 5	<b><u>Property Sales Investigation – Follow-up Report</u></b> The Committee instructed each Director to report to their Service Committee in the next cycle on how many tied houses were still in existence, where they were located and with a statement explaining the justification for being tied houses, and requested the Finance and	A report was requested by the Committee on 24 November, 2009, to be submitted to the next meeting. At its meeting of 7 January, 2010, the Committee request officers to submit a report to the Committee, which would include details of all janitorial houses and confirmation of the property account which the properties were aligned with. A	Director of Education, Culture and Sport	27.05.10	

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		Resources Committee to take a corporate overview by producing a corporate register for reporting back to the Audit and Risk Committee.	report was submitted to the Committee at its meeting on 15 April, 2010.  <b>A further report, referred from the Housing and Environment Committee of 13<sup>th</sup> April, 2010, is on the agenda.</b>			
9.	Education, Culture and Sport 24 November, 2009 Article 7	<b><u>2009/10 Revenue Budget Monitoring</u></b> The Committee requested that a report on the pooling of the Education, Culture and Sport and Social Care and Wellbeing Budgets in relation to Out of Authority placements be submitted to Committee in January.	At its meeting of 7 January, 2010, the Committee requested that officers ensure that additional staffing resources for accounting in relation to Education, Culture and Sport be put in place as soon as possible and that the Committee be advised when this exercise had been completed.	Director of Education, Culture and Sport / City Chamberlain		
10.	Corporate Policy and Performance 21 January, 2010 Article 7	<b><u>Catering Services</u></b> The Corporate Policy and Performance Committee noted that the scheme utilised at Cults Academy where S1 and S2 pupils are not allowed to leave the school at lunchtime had resulted in an uptake of pupils having school meals, and requested that officers prepare a report for the Education, Culture & Sport Committee, with a follow-up report to Corporate Policy & Performance Committee for information, advising on the possible benefits to all schools of the Cults scheme and of the pilot to introduce the same menu in all schools.		Head of Schools and Educational Establishments	16.09.10	

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11.	Finance and Resources 10 December, 2009 Article 4	<b><u>Financial Strategy Review Budget 2010/11</u></b> The Finance and Resources Committee resolved that in respect of non statutory education matters (1) to note that there would be a 20% reduction in the budget for nutrition; and (2) to instruct that a report be submitted to the relevant committee on the music teaching service and the balance of income generation in relation to these items.		Head of Schools and Educational Establishments	16.09.10	
12.	Education, Culture and Sport 18 February, Article 16	<b><u>Analysis of Scottish Index of Multiple Deprivation</u></b> The Committee, amongst other things, agreed to receive a further report on closing the gap in attainment.		Director of Education, Culture and Sport	16.09.10	
13.	Education, Culture and Sport 18 February, Article 21	<b><u>Bookings and Lettings Review</u></b> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation.	<b>A report is on the agenda.</b>	Head of Communities, Culture and Sport	27.05.10	

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14.	Education, Culture and Sport 18 February, 2010 Article 22	<p><b><u>A Games Legacy for Scotland</u></b> The Committee, amongst other things, agreed that further reports would be submitted in due course on how the initiatives could be supported and developed in Aberdeen City.</p>		Head of Communities, Culture and Sport	16.09.10	
15.	Resources Management Committee 16 June, 2009 Article 20	<p><b><u>Provision for Children With Additional Support Needs – Raeden</u></b> A comprehensive review of provision for children and young people with complex needs was conducted between June and December 2005.</p> <p>At its meeting on 16<sup>th</sup> June, 2009, the Resources Management Committee approved the development of a new specialist facility for children with additional support needs arising from complex factors on the current Raeden Development Centre site.</p> <p>At its meeting on 15<sup>th</sup> April, 2010, the Education, Culture and Sport Committee requested that this remain as a standing item on the business statement.</p>		Head of Planning & Policy for Education		



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16.	Education, Culture and Sport 15 April, 2010 Article 20	<p><b><u>Provision for Children With Additional Support Needs – Cordyce</u></b></p> <p>At its meeting on 15<sup>th</sup> April, 2010, the Committee instructed officers to conduct an options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding.</p>	The options appraisal was referred to the Finance and Resources Committee of 11 <sup>th</sup> May, 2010, for funding approval. If funding approval is granted, a further report will be submitted to the Education, Culture and Sport Committee on 18 <sup>th</sup> November, 2010.	Head of Planning & Policy for Education	18.11.10	
17.	Education, Culture and Sport 15 April, 2010 Article ??	<p><b><u>Learning Partnerships</u></b></p> <p>The Committee agreed to proposals for a network of Learning Partnerships across the City to support the implementation of the Aberdeen Learning Strategy, “Aberdeen City of Learning”; and noted these Partnerships would support improvements in learning outcomes, support the Council’s implementation of a Curriculum of Excellence and support people of all ages, abilities and backgrounds to become more involved in their own learning and their community’s development to help develop lifelong learning in Aberdeen. The Committee requested a further report back at its meeting on 16<sup>th</sup> September, 2010.</p>		Director of Education, Culture and Sport	16.09.10	

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18.	Corporate Policy and Performance 29 April, 2010 Article ??	<p><b><u>Statutory Performance Indicators</u></b>            At its meeting on 29<sup>th</sup> April, 2010, the Corporate Policy and Performance Committee agreed:-</p> <p>(i) that all Service Committees be asked to consider and agree discretionary statutory indicators for 2010/11 which appropriately address the requirements of “New SPIs 1 and 2”, as detailed in the report; and</p> <p>(ii) that all Service Committees receive a consolidated Service performance report 4 times per year which monitors, as appropriate:-</p> <ul style="list-style-type: none"> <li>• all Statutory Performance Indicators which fall within the Committee’s remit;</li> <li>• other Key Performance Indicators which the Service and / or the Committee deem necessary to manage performance;</li> <li>• specifically, data showing actual and projected expenditure on revenue and capital budgets, as well as delivery of agreed savings;</li> <li>• progress with actions set out in the relevant Service Business Plan; and</li> <li>• the relevant Service Risk Register.</li> </ul>		Director of Education, Culture and Sport	16.09.10	